



GENERAL STUDIES

REVISION ADVERTS/CURRICULUM VITAE ATTACHED EXERCISES

| DATE | SUBJECT | ACTIVITY |
|--------------------------------|------------------------|--|
| MANAGEMENT ASSISTANT N4 | | |
| 27 July 2020 | Information Processing | Type CV (See attached) Question 1A |
| 28 July 2020 | Information Processing | Make changes to CV (See attached) Question 1B Spell check and proof read |
| 29 July 2020 | Information Processing | Type Advertisement (See attached) Question 2A |
| 30 July 2020 | Information Processing | Make changes to Advertisement (Attached) Spell check and proof read |
| 31 July 2020 | Information Processing | Mark CV 1A/B and Adverts 2A/B (MG) |